



- * The pre-design meeting is held and the Accelerated Application Process agreement is signed.
- * Any changes or modifications made after the pre-design meeting will be subject to a fee. Customer is to notify and specify the changes if the Pepco design will be impacted.
- * Changes or modifications to the Pepco design due to change in submitted preliminary or un-approved files will be compensated.
- The Pepco design will be released to construction within (30) days after all final approved plans are submitted as required in the Standard Application Process and all applicable fees have been paid.

CONTACT A REPRESENTATIVE TODAY

**Pepco Engineering
Maryland Division**

Montgomery County Office

201 West Gude Drive
Rockville, MD. 20850

(301) 670-8700
(301) 670-8718 FAX
(7:30 am to 4:00 pm)

Prince George's County Office

8300 Old Marlboro Pike
Upper Marlboro, MD 20772

(301) 967-5800
(301) 967-5820 FAX
(7:30 am to 4:00 pm)



RESIDENTIAL SUBDIVISION APPLICATION PROCESS

MARYLAND



FEES AND SCHEDULE IMPACTS*

MINOR IMPACT	COST	SCHEDULE
Change in meter location—up to 10 units	\$200.00 per unit	20-30 days
Change in street light locations—up to 5 lights	\$200.00 per light	20-30 days
Land base change (driveway, sidewalk) that cause up to and including 2 Transformers to move 5 to 15 feet	\$200.00 per Transformer	20-30 days
MAJOR IMPACT	COST	SCHEDULE
Re-design due to conflict with other utilities, landscaping, storm management ponds, easements and forest conservation areas	\$10,000.00	Reset Clock
Re-design resulting in re-routing primary and mainline secondary	\$10,000.00	Reset Clock
Modification to the phasing of the project	\$10,000.00	Reset Clock
Failure to provide required easement and rights-of-way or change in PUE that impacts the design	\$10,000.00	Reset Clock
Change in electrical load requirements	\$10,000.00	Reset Clock
Land base revisions that cause more than 2 Transformers to move greater than 15 feet	\$10,000.00	Reset Clock
Any construction change from direct buried cable system to conduit and vice versa	\$10,000.00	Reset Clock

*Other revisions not mentioned above will be considered on a case by case basis.



This brochure provides information on the application requirements for residential subdivisions in Maryland. Customers have two options on how to process their service applications. The options are:

The Standard Application process

- The Standard Application Process requires complete submittal of final approved plans and details before Pepco would begin the design process.

The Accelerated Application process

- The Accelerated Application Process allows customers to submit plans that are in the final stages of the various agencies' approval processes.

Both processes apply only to Underground Residential Distribution (URD) subdivisions of five (5) or more houses in Montgomery and Prince George's Counties in Maryland. Subdivisions in this category shall include single family structures, townhouses, and multi-family structures of not more than four (4) dwelling units per address and having a total load that will not exceed a demand (as determined by the Company) of 400 Amperes at 120/240 or 120/208 Volts Single Phase.

STANDARD APPLICATION PROCESS AND REQUIREMENTS

The following documents and information is required to initiate the Standard application process. The submittals shall include three (3) paper copies and an electronic file of the required plans (except for item 13) in pdf format. The Pepco design will begin after all the required submittals have been received by the Company and will be completed within 90 to 120 days.

Required Submittals

1. Approved Recorded Plat(s)

2. Site plan
3. Size of meter (200Amp vs 400Amp) and Electrical Load Requirements
4. Approved WSSC Plans (Water and Sewer)
5. Meter Locations indicated on plans (including any gas meters)
6. Approved Sediment Control plan
7. Address list with corresponding Lot & Block numbers
8. Approved Storm Drain and Paving plans
9. Landscaping plan
10. Approved County Street Light plan (if applicable)
11. Approved Traffic Control plans (if applicable)
12. Road improvement plans (if applicable)
13. Electronic file per Pepco's drawing requirements*

ACCELERATED APPLICATION PROCESS AND REQUIREMENTS

The Company will begin the design process with plans that are waiting final approval with the various agencies. This will allow for an early application to Pepco, thereby initiating the design earlier to accommodate the project schedule. The Pepco design will be completed within 90 to 120 days and will begin after all the required submittals have been received by the Company. Since the design is based on preliminary plans, there exists potential for revisions that may require design modifications. Any revisions made to the plans that will require a design change will incur a fee and impact the project schedule (See *Fees and Schedule Impacts Table*). The project will not be finalized until all final approved plans as required for the Standard Application Process are submitted and all applicable fees have been paid.

Required Submittals

1. Record Plat(s)
2. Site plan (at least with side walk, drive way, edge of pavement and house)
3. Size of meter (200Amp vs 400Amp) and Electrical Load Requirements
4. Second WSSC submittal (Water and Sewer) **
5. Meter Locations indicated on plans
6. Storm drain and paving plan
7. Street Light plan
8. Road Improvement plans (if applicable)
9. Electronic file per Pepco's drawing requirements*

*Refer to the latest file requirements for the format compatible with Pepco's Graphic Work Design (GWD) tool. The electronic file must include all information as required in the Standard Application process.

** WSSC and storm drain facilities are always the first facilities to be installed. All other utilities follow the installation of these facilities. It should be clear that any variations between the second WSSC submittal and the approved WSSC plan will significantly impact the Pepco design.

ACCELERATED APPLICATION CONDITIONS

- The Customer shall identify the phasing of the project and provide the proposed In-Service Dates (ISD) when service will be required.
- Pepco shall review the submittals and schedule a pre-design meeting with the customer within 10 to 15 days to discuss the design layout. The application is not complete until all required submittals are received by the Company.
- Design options will be discussed during this meeting and items to be modified will be noted on the paper copy of the site plan. No charges will occur for any changes made during this meeting. The Customer will be provided a marked up copy of the site plan with the proposed Pepco equipment locations and road crossings.
- Facility adjustments required as part of the project may also be designed using the preliminary plans.
- The Pepco design will be completed within 90 to 120 days once the following has occurred:

* All required submittals have been made and accepted by the Company.

Contd.